



**Minutes for the Orchard Heights Homeowners' Association
Board of Directors Meeting
Thursday November 11, 2021**

Board Member	Position	Present	Absent
Andrea Amaro			x
David Blakey	Vice-President	x	
Angie DeLuca	Secretary		x
Afsaneh Dhalla		x	
Tonya Elmazi	President	x	
Dominique Giliberti		x	
Janet Jackson	Vice-President	x	
Mike Kuliszewski			x
Zein Lavji	Treasurer	x	
Lawrence Pinkney		x	
Stacey Reason		x	
Caroline Secko			x
Raya Shadursky		x	
Grant Stidwill		x	
Tisa Zabarylo		x	

Meeting Called to Order at 7:30 pm

1. **Acknowledgement of quorum** – Tonya acknowledged we have a quorum with 11 board members present

2. **Reading of the Indigenous Land Statement** - Tonya

"We acknowledge the lands which constitute the present-day City of Mississauga as being part of the Treaty and Traditional Territory of the Mississaugas of the Credit First Nation, The Haudenosaunee Confederacy the Huron-Wendat and Wyandotte Nations. We recognize these peoples and their ancestors as peoples who inhabited these lands since time immemorial. The City of Mississauga is home to many global Indigenous Peoples.

3. **Approval of minutes** of September 16, 2021 and October 14, 2021. No objections to approving both sets of minutes.

4. **Welcome back Grant!**

5. **Reading of Agenda** and call to board if any other items to add – David. No new items added to the agenda.

5. Updates from Sub-Committee Chairs

(a) Communications – Presented by Janet

Item	Update	Discussion	Decisions/Vote	Action Items	Resources
Newsletter Dec	<p>Most content well on the way to completion with the exception of some event information.</p> <p>Tonya has a cadre of student volunteers to deliver the newspaper – at no cost to us. We will compensate them by affirming volunteer hours.</p>	<p>There was some discussion (again) about the need to send paper copies of the newsletter to homes in Orchard Heights.</p> <p>Grant queried how many homes in Orchard Heights did not have access to email. So far we have identified only 2 homes that have no internet access.</p> <p>There are 460 homes in Orchard Heights.</p> <p>We currently have 157 members and have 42% of emails (by house) in Orchard Heights.</p> <p>Tonya proposed a blitz in the spring to try to gather more email addresses to which Grant suggested collecting emails was problematic because of the sheer volume of unwanted emails most people receive.</p>	<p>Given that the costs of printing the newsletter are largely offset by \$ gleaned from advertisements, it was agreed that we would send out paper newsletters at least for the next 2 issues.</p>	<p>Complete the December newsletter</p>	
Sponsorship	<p>We have the problem of having too many sponsors for the December newsletter so some will likely be deferred until the March newsletter.</p>	<p>Tonya noted that she had been approached by 2 more people regarding advertising but did not identify them.</p>			<p>See Ad Package Flyer</p>

(b) Events - Presented by Dominique

Item	Update	Discussion	Decisions/Vote	Action Items	Resources
<p>Christmas Event Dec 4th aka Lighting of the Cedars</p>	<p>2pm – 4pm</p> <p>Lighting will occur at sunset (4:42 pm)</p> <p>Hot chocolate will be served. Cookie and other treats will be available for sale.</p> <p>Santa photo station w/Santa</p>	<p>Dominique suggested that at any future events we could invite anyone to set up a table and charge, say \$50</p> <p>Tonya offered to donate cookies but Dominique said that they would buy some from Costco and resell.</p> <p>Lawrence generously volunteered Janice to bake mint tarts.</p> <p>Laurence voiced a concern regarding provincial directives re COVID-19 protocols but the offerings will be individually packaged and the event is outdoors so no existing rules will be broken.</p> <p>Dominique proposed a poinsettia fundraiser wherein Terra in Milton provides the product and we sell and garnish some \$.</p> <p>Tonya donated her living room to receive the deliveries.</p> <p>Janet expressed concern that there wasn't a lot of time to execute this plan.</p>	<p>The poinsettia fundraiser is a go with all in favour of doing this.</p>	<p>Dominique will send out the Terra advertising package to the board.</p> <p>Dominique will send an email publicizing the sale to David, by Sunday, for distribution to our email list.</p>	
<p>Halloween</p>	<p>Very successful. All happy and no negative comments received. 192 registered and of those 162 were in attendance but an estimated 50+ unregistered people attended.</p>	<p>Next year we will make this a fund raising opportunity.</p> <p>Lawrence suggested that the parade could replace door to door trick or treating but was booed.</p>	<p>This will become an annual event.</p>		

	\$500 budgeted for the event. Actual was \$244.45	The # of kids of trick or treating age in the neighbourhood seems to have increased.. Zein reports that she had 191 at her door and Mike had over 200. Raya said that her entire street shut down at 7:45 pm as everyone had run out of candy.			
Movie Night		<p>Dominique suggested that we "could" hold the movie night on December 4th after the lighting of the cedars.</p> <p>Raya argued that weather in Dec, Jan and Feb were unpredictable and we'd best await good weather in the spring. Lawrence supported this viewpoint.</p> <p>Start time in the spring will likely be 9:00 pm and will probably be more poorly attended as opposed to a start time of 5:00 pm</p>	Movie night will be held in the spring.		

(c) Infrastructure – Presented by Tonya

Item	Update	Discussion	Decisions/Vote	Action Items	Resources
Lakeview Village and other development	<p>The Lakeview Village rezoning proposals were approved by Mississauga council.</p> <p>Grant identified that the developers were his customers.</p> <p>Lawrence shared that the Toronto Golf Club is now unwilling to sell land necessary to build the pedestrian bridge over Etobicoke Creek adjacent to Orchard Heights Park.</p>	<p>Lakeview Village will eventually be home to 15-20k people. Plan Dixie's current proposal of 6400 units suggests about 15k people.</p> <p>There was much discussion about the future neighbourhood and adjacent infrastructure impacts.</p> <p>We await word from Stephen Dasko's office for an official city communication.</p>		Tonya will communicate with the Toronto Golf Club re bridge status.	
Bulletin Board	Tonya distributed the picture of a board that Stephen was willing to fund.	<p>No one was really in favour of the suggested board.</p> <p>Apparently Stephen was willing to supply approx \$300 for the bulletin board. Janet suggested we ask him for \$500.</p>	We decided to get a different model. We would take whatever \$ Stephen was willing to provide and fundraise for the balance.	Tonya will contact Stephen and apprise him of our decision.	

(d) Membership – Presented by David

Item	Update	Discussion	Decisions/Vote	Action Items	Resources
Meetings	<p>No meeting yet</p> <p>David sent “invitation to join” emails to non-members who attended the Halloween event. There were 8 of them. At this point in time none have responded.</p>	<p>Tonya proposed that each event should be a money raising opportunity. Most of the board agreed but some pointed out that certain events would be more aimed at community building rather than fund raising.</p> <p>Lawrence reminded all that in previous years we used to have an ability to receive donations as well. Tonya noted that we still do receive donations from time to time.</p> <p>Janet reiterated that we’d be in a position to decide on this whole issue once we’d completed the financial plan for 2022.</p> <p>Stacey brought up the idea of auto renewing for the OHHA membership fee but we only collect the fee via direct deposit, cash or cheque and therefore have no ability for auto renew.</p>	<p>We will have a membership table at the Dec 4th event.</p> <p>Resolved was that we would send out an email prior to the next AGM to solicit membership.</p>	<p>Put on agenda for next board meeting discussion about date to set next AGM</p>	

(e) Governance – Presented by Tonya

Item	Update	Discussion	Decisions/Vote	Action Items	Resources
Meeting	Meeting held at end of September				
Work Identified	<p>At the meeting the team established the work identified for this year and next – which includes:</p> <p>Finance – set an annual budget and estimated revenue for the year— work with Zein to develop Third Party Agreements Membership Events Communication City Affiliation / Insurance By-laws Adding new members</p> <p>All recommendations on policies and procedures will be presented to board for approval</p>	<p>Lawrence reiterated to the board that we have no ability to issue tax receipts so this should be highlighted in whatever guidelines are created.</p> <p>Zein reinforced that any expenses related to the OHHA should communicate exclusively via the OHHA Treasury email account.</p> <p>Tonya advised that the next meeting to finalize everything would be held in December or January</p>		<p>Zein will send an email to the board re correspondence related to OHHA expenses and reimbursement of same.</p>	

7. Updates:

Action Items from Previous Meetings:

Tonya – was to ask Star Academy about lease with Elm – does lease have an exit clause for Elm? Also to call Stephen about Elm development application and ask if he or planning dept has an idea about the purpose of their April application – not sure if this was done.

Tonya – To confirm if all board members agreed to code of conduct.

a) AGM

Tonya suggested that we hold the AGM in early March and repeat it as a virtual meeting. Janet suggested that later in March would be preferable. All of the board agreed on March 31st. This date will be publicized in the December newsletter.

Raya suggested that our Zoom experts should sell their expertise to other organizations.

We decided to defer the decision whether to invite all levels of government to a later meeting.

b) Clubs

Stacey recalled that in years past there were many varied groups in Orchard Heights. For example bridge groups, baking groups, knitting groups, walking and gardening groups, etc. She suggested that the board need not be directly involved with each group but could rather facilitate them. Stacey will put together a suggested framework to turn this into a workable plan.

c) Financial Plan for 2022

Janet and Zein mentioned the creation of a detailed financial plan for 2022. It is a WIP by Zein and Tonya.

d) Affiliate/Directors Insurance

We are awaiting approval by the City of Mississauga. Tonya has followed up 2x with no response. Once approval is received we can approach the insurance broker to finalize.

8. Other items - No other items

9. Review action items - Action items noting owners and dates noted above

10. Motion to Adjourn - Motion by Tonya and seconded by Lawrence. Meeting adjourned at 8:50 pm